

June 16, 2014

To: Mayor Bemrich and City Council
From: David Fierke, City Manager
**Subject: East Region Public Improvements
Phase 1B
Set Public Hearing & Bid Dates**



ACTION: For vote Monday, June 23rd, 2014

Brief History

On May 14th, 2012, City Council passed a resolution accepting the method of selection to choose an Engineering Firm to perform preliminary design on the East Region Storm Sewer Project – Phases 1-3. The Engineering Department solicited RFQ's/RFP's from 7 Iowa firms and received 4 submittals from Bolton & Menk, HR Green, McClure, and Snyder & Associates. The qualifications for each firm were scored by a selection committee and based on their recommendation, City Council directed staff to prepare a contract with Snyder & Associates, which was approved on June 25th, 2012. The original contract includes preliminary engineering, design, administrative work necessary to seek funding and determine scope of the project, developing 30% plans, and communication with the public and neighborhood businesses.

Amendment #1 was the first of two (2) planned amendments to Snyder & Associates' original contract. Amendment #1 bridges the gap between preliminary concepts and bidding the projects, generally including final design and plans, right-of-way services (upon written authorization from City), survey, funding applications, and bidding services.

Amendment #2 to the original contract dated July 23, 2012 was approved by Council on June 10, 2013. The original contract and Amendments 1 and 2 encompass the following work:

- Preliminary Design & Plans for Phases 1, 2, and 3.
- Final Design and Plans for Phases 1 and 2.
- Bid Letting Administration for Phases 1 and 2.
- Environmental Services.
- Construction Administration & Observation for Phases 1 and 2.

The following is a description of each Phase (1 – 4) as described at the Council Workshop on May 20, 2013:

- Phase 1 – Roadway, storm sewers, storm water detention, and pump station improvements near 1st Ave. S. & S. 23rd St.

- Phase 2 – Roadway and storm sewer improvements along 1st Ave. S. between Veterans bridge and S. 27th St. including work on S. 27th St.
- Phase 3 – Roadway and storm sewer improvements along 1st Ave. S. between S. 27th St. and east of S. 29th St. and along S. 29th St. from 1st Ave. S. to 8th Ave. S. Also includes detention basin and pump station at 8th Ave. S. and S. 29th St.
- Roadway and storm sewer improvements along S. 25th St. from south of 1st Ave. S. to 7th Ave. S. to Phase 3 detention basin.

At the September 9th, 2013 workshop, Wade Greiman with Snyder & Associates updated the Phase 1 project to Council. It was explained that the project would further be broken down to include two bids; a Phase 1 and Phase 1B. The breakdown was necessary to coordinate construction activities at Kemna Auto and Phase 1 of the East Region Project.

On October 3, 2013, at 3:00 pm bids were received for the Phase 1 Project. Four bid proposals were received and opened as follows:

- | | |
|--|----------------|
| • JB Holland Construction, Decorah, Iowa | \$1,502,282.93 |
| • Rasch Construction, Fort Dodge, Iowa | \$1,544,201.50 |
| • Peterson Contractors, Inc., Reinbeck, Iowa | \$1,670,000.00 |
| • Minger Construction, Inc., Chanhassen, MN | \$1,915,697.80 |

Council approved a contract with JB Holland in the amount of \$1,502,282.93 on October 14th, 2013.

Analysis of Issue

Snyder & Associates has provided complete plans and specifications for Staff review and comment. Now is the time to set the Public Hearing date and time as well as the Bid date and time. Pursuant to the attached Notice to Bidders, the Public Hearing will be scheduled for July 14th, 2014 at 6:00 pm. Also, the Bid date and time will be scheduled for July 8th at 3:00 pm. Engineer's Estimate for the Phase 1B construction is \$450,000.

Phase 1B includes storm water sewer and paving on 1st Ave South, south of Kemna and storm water sewer between 23rd Street and 25th Street north of Kemna's property.

Budget Impact

Funding for this project will include LOST, Stormwater Utility GO Bond, a federal transportation grant, TIF, Iowa Clean Air Attainment Program, Traffic Safety Improvement Program, Water Quality related loans or grants, and others. It is the intention to complete the project within the budget provided. Budget is highly dependent on grant success

Table 1. Capital Improvement Plan Excerpt – East Region Storm Sewer, Phases 1-3

Funding Source	Totals	FISCAL YEAR				
		2012	2013	2014	2015	2016
LOST	\$ 2,500,000				\$ 2,000,000	\$ 500,000
GO Bonds	\$ -					
RUT	\$ -					
Federal	\$ 1,500,000				\$ 500,000	\$ 1,000,000
Sewer Utility	\$ -					
Water Utility	\$ -					
Stormwater Utility	\$ 2,850,000		\$ 1,450,000	\$ 1,400,000		
Other	\$ 2,500,000			\$ 1,050,000	\$ 450,000	\$ 1,000,000
TOTAL	\$ 9,350,000	\$ -	\$ 1,450,000	\$ 2,450,000	\$ 2,950,000	\$ 2,500,000

Strategic Plan Impact

Policy D.4.2: Advanced planning for all infrastructure facilities shall be supported and routinely updated. Facilities benefited by advanced planning shall include, at minimum, schools, health care, residential areas, roads, water, sewer, storm water management, parks, recreation, and greenways.

Policy C.3.5: Pedestrian-oriented streetscape improvements including, but not limited to, sidewalks, street trees, landscaping, street lights, street furniture, trash receptacles, and signage shall be made to create and maintain an environment attractive to investment.

Impact on Existing Plans

This project has been included in the Capital Improvement Plan, has leveraged Surface Transportation Funds, and includes all recommendations from the Cross-town Connector Report as well as the Business District Watershed Analysis.

Staff Conclusions / Recommendations

It is Staff's recommendation to set the Public Hearing for July 14th, 2014 at 6:00 pm and the Bid date and time as July 8th, 2014 at 3:00 pm.

Alternatives

Council could postpone the setting of the Public Hearing and bid dates. This would result in beginning construction in the Spring of 2015.

Implementation and Accountability

The Snyder & Associates and the Engineering Department will be responsible for this project.

Signed



Tony Trotter, P.E.
Project Engineer

Approved



David Fierke
City Manager

NOTICE TO BIDDERS
NOTICE OF PUBLIC HEARING
CITY OF FORT DODGE
EAST REGION PUBLIC IMPROVEMENTS PHASE 1B

Time and Place for Filing Sealed Proposals. Sealed bids for the work comprising the improvements as stated below must be filed before 3:00 p.m., July 8th, 2014 in the office of the City Clerk, Municipal Building, 819 1st Avenue South, Fort Dodge, IA 50501.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 3:00 p.m., July 8th, 2014, in the Council Chambers of the Municipal Building, for consideration by the Fort Dodge City Council at its meeting on July 14th, 2014. The City of Fort Dodge reserves the right to reject any and all bids.

Time for Commencement and Completion of Work.

The Contractor shall complete the project within **twenty-five (25) working days**. Should the Contractor fail to complete the work in this timeframe, liquidated damages of **One Thousand Dollars (\$1,000.00)** per working day will be assessed for work not completed within the designated Contract term(s).

Bid Security. Each bidder shall accompany its bid with bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the City, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the Jurisdiction. The bid shall contain no condition except as provided in the specifications.

Contract Documents. The contract documents are on file with the City Engineer and may be examined at the Municipal Building, 819 1st Avenue South, Fort Dodge, IA. Hard copies of the project documents may be obtained from Snyder & Associates, Inc. 2727 SW Snyder Blvd, Ankeny, Iowa 50023 for a refundable deposit of \$40. Electronic contract documents are available by clicking on the "Bids" tab at www.snyder-associates.com and choosing the East Region Public Improvements Phase 1B on the left. Downloads are free, but require the user to register for a free membership. Project information, engineer's cost opinion, plan holder information, and electronic documents are available at no cost at this website.

Iowa Preference. By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

Sales Tax Exemption. A sales tax exemption certificate will be available for all materials purchased for incorporation in the project.

Public Hearing on Proposed Contract Documents and Estimated Costs for Improvements. A public hearing will be held by the City of Fort Dodge on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvements at its meeting at 6:00 p.m., July 14th, 2014 in said Council Chambers of the Municipal Building, 819 1st Avenue South, Fort Dodge, IA.

General Nature of Public Improvement. The work includes all materials, equipment, transportation and labor necessary to complete the improvements. The proposed project includes roadway and sidewalk removal and replacement, reconstruction of the intersection of 1st Avenue South and South 23rd Street. Also included with this project is storm sewer construction, erosion control measures, along with any miscellaneous associated work.

This Notice is given by authority of the City of Fort Dodge.

Jeff Nemmers

RESOLUTION NO. _____

TO PROVIDE FOR A NOTICE OF HEARING ON PROPOSED PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE EAST REGION PUBLIC IMPROVEMENTS PHASE 1B PROJECT, AND THE TAKING OF BIDS THEREFORE.

WHEREAS, the City of Fort Dodge, Iowa, has determined that it is necessary and desirable that a Public Improvement be constructed as described in the proposed Plans and Specifications and form of Contract prepared by Snyder & Associates, Inc. which proposed Plans, Specifications, form of Contract, and Engineer's Estimate are on file with the City Clerk, and which Public Improvement may be hereafter referred to as the East Region Public Improvements Phase 1B Project and is sometimes hereinafter in this Resolution referred to as the "Project"; and

WHEREAS, it is necessary to advertise for sealed bids for the Project, and to fix a time and place of Public Hearing on the proposed Plans, Specifications, form of Contract, and estimated cost for the Project:

NOW, THEREFORE, BE IT RESOLVED by the City Council of Fort Dodge, Iowa, as follows:

Section I. That sealed bids will be received by the City Council of the City of Fort Dodge, Webster County, Iowa, at the office of the City Clerk, until **3:00 PM** on the 8th day of July 2014 and opened commencing at **3:00 PM** on the same day.

Section II. That on the 14th day of July, 2014, at **6:00 PM** at City Hall in the said City, a Public Hearing will be held on the proposed Plans, Specifications, form of Contract, and estimated cost for the Project, and also as the time for Council consideration of bids received in connection therewith.

Section III. That the City Clerk is hereby authorized and directed to give Notice of the aforementioned Public Hearing and taking of bids by publication of such Notice in The Messenger, a newspaper of general circulation in the City.

Section IV. That all provisions set out in the foregoing form of Notice are hereby recognized and prescribed by this Council and that all Resolutions or Orders or Parts thereof, to the extent the same may be in conflict herewith, are hereby repealed.

PASSED AND APPROVED this _____ day of _____, 20____.

AYE: _____

NAY: _____

OTHER: _____

MATT BEMRICH, MAYOR

ATTEST:

JEFF NEMMERS, CITY CLERK