

**July 29, 2014**

**To: Mayor Bemrich and City Council**

**From: David Fierke, City Manager**

**Subject: Appointment of Police Officer**

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**ACTION: For vote Monday, August 11, 2014**

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**Brief History**

An opening for police officer has occurred due to the retirement of Sgt. Hubbard.

**Analysis of Issue**

In June of 2014 a list of eligible's was certified by the Civil Service Commission and approved by City Council. Since then, background checks have been conducted, references checked and interviews have taken place to determine which candidates best met the needs of the police department to fill the vacant position.

Based upon the results of the previously mentioned actions, a candidate was selected. That candidate is Matthew Burns. Mr. Burns graduated from Urbandale High School, Urbandale, IA and graduated from Grand View University in 2011 with a degree in criminal justice

Mr. Burns will begin his duties as a Police Officer August 12, 2014 and will begin his training at the police academy August 25th, 2014.

**Budget Impact**

Funds have been budgeted for this position.

**Strategic Plan Impact**

The appointment of a new police officer enables the city to continue to provide safety services to its citizens.

**Comprehensive Plan Impact**

NA

**Subcommittee or Commission Review / Recommendation**

**Staff Conclusions / Recommendations**

The Police Chief, Human Resource Director and the City Manager recommend approval of this appointment.

**Alternatives**

Failure to appoint will require a new search process and interview process to begin delaying the hiring of a police officer.

**Implementation and Accountability**

Implementation of this appointment will be overseen by the Police Chief and Human Resource Director.

Signed

Approved

*James Vollmer* 7-29-14  
James Vollmer  
Human Resource Director

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David R. Fierke  
City Manager

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION TO APPOINT POLICE OFFICER**

**BE IT RESOLVED** by the City Council of the City of Fort Dodge that the following appointment be and the same is hereby made effective the 12th day of August, 2014:

Police Officer Matthew Burns

**BE IT FURTHER RESOLVED**, by the City Council of the City of Fort Dodge that said appointment shall be at the following annual salary:

Grade 21 Step A \$46,644.77

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF FORT DODGE, IOWA this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

AYE: \_\_\_\_\_

NAY: \_\_\_\_\_

OTHER: \_\_\_\_\_

CITY OF FORT DODGE

\_\_\_\_\_  
Matt Bemrich, Mayor

ATTEST:

\_\_\_\_\_  
Jeff Nemmers, City Clerk