

**December 1, 2014**



**To: Mayor Bemrich and City Council**  
**From: Michelle Hefley, City Treasurer**  
**Subject: Set Public Hearing Date for Water Stop Box Assessments**

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**ACTION: For vote Monday, December 8, 2014**

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**Brief History**

The City of Fort Dodge requires that every property have an acceptable working curb stop shut off valve in accordance with the Fort Dodge Municipal Code. When delinquent water utility bills remain unpaid and the responsible account holder makes no payment arrangements after several notifications, water department staff may be required to terminate service at the stop box. When the stop box is not functional, the property owner is notified to have the stop box repaired by a licensed plumber. This notification states that failure to do so will necessitate the City to have the stop box repaired with the property owner being billed accordingly. It also states that failure to pay for these costs can result in these costs being assessed against the property. If the property owner has not paid the outstanding invoice, a public hearing is set to consider assessment for collection with property taxes.

**Analysis of Issue**

Documentation attached.

**Budget Impact**

There should be no negative impact upon the budget.

**Subcommittee or Commission Review / Recommendation**

Not applicable.

**Staff Conclusions / Recommendations:**

The City Treasurer recommends setting December 22, 2014 at 6:00 p.m. as date and time for a public hearing to consider this assessment.

**Implementation and Accountability:**

City Council should certify to the Webster County Treasurer these assessments for collection with property taxes **following a Public Hearing.**

Signed

Approved

  
Michelle Hefley  
City Treasurer

  
David Fierke  
City Manager

5/13/2014	<b>Kathleen Wendell Estate</b>	211 6th Avenue North	1,176.83
9/3/2014	<b>Jennifer Douglas</b>	2247 8th Avenue South	1,300.00
9/3/2014	<b>Jonathan Miller/Jerry Patterson</b>	420 North 15th Street	2,100.00
9/3/2014	<b>Tammie &amp; Darlene Johnson</b>	213 South 20th Street	685.00
9/3/2014	<b>Donna Nichols</b>	602 South 19th Street	685.00
9/3/2014	<b>Leanna Weiss</b>	217 M Street	685.00
9/3/2014	<b>Samantha Frank/Gary Carlson</b>	1813 2nd Avenue North	685.00
9/3/2014	<b>Delmar Delp &amp; Sally Green</b>	1403 2nd Avenue South	1,600.00