



2025
Parks and Facilities
Memorial Bench Application
Parks, Recreation and Forestry Department

The City of Fort Dodge offers a memorial program through the purchase of benches that may be placed within city parks, trail network or city facilities. Your generous gift will benefit our residents as well as the many park users that visit our community.

The bench memorial package includes the bench, plaque, concrete pad and installation.

Please fill out the application and e-mail or drop off to our office:

- Citizen's Central, 617 Central Avenue, Fort Dodge 50501
- parks@fortdodgeiowa.org

Before your request can be processed the following must be completed:

- A signed application and agreement form with all information completed

Memorial Information – bronze plate

- Clearly print the name/group you would like on your memorial plaque.
- One line: up to 16 characters
- Two lines: up to 16 characters on line one and 18 characters on line 2
- Spaces and punctuation counts as one space

Fees

Due to different bench styles within each park and facility the fees will vary. Once an application is completed, staff will be in contact to discuss the application. Fees may range from \$800 to \$2000 depending on location.

Other Memorial Options

If interested in other memorials we welcome discussion on some of those options. Examples are playgrounds, bottle filling stations, park amenities such as doggie stations, park bench swings, grills, picnic tables and exercise stations. The list is endless. We can work to find something that fits your needs and budget.

For questions, please call 515-576-7237

Parks and Facilities

Memorial Bench Application

Person completing application:

NAME _____

CONTACT NUMBER _____

EMAIL _____

ADDRESS _____

CIRCLE ONE: *In Honor Of* *In Memory Of* *Donated By*
One line option for name/group

OR

Two line option name/group

Location options:

First choice _____

Second choice _____

2025 prices:

Park bench

- Bench with plaque \$1600
- Bench only \$1300
- Concrete and install \$200
- New bench legs \$525
- New plaque \$300

OFFICE USE ONLY:

Amount Paid: \$ _____ Cash Check # _____ Date Paid: _____

Memorial Bench Agreement

Memorial benches and plaques may be placed in pre-approved locations designated by city staff. These memorials are subject to the following conditions.

- The bench and plaques will be purchased by the City of Fort Dodge
- The bench and plaques will be installed by city staff.
- No decorations (flowers, lights, ornaments, etc.) are permitted on or around the memorial. If any of these items are found they will be removed and disposed of by staff.
- Memorial will be guaranteed for a period of 5 years from installation. After 5 years if any vandalism or damage occurs, removal will be at the discretion of city staff and replacement will be the option and expense of the donor if they so desire.
- Locations may be adjusted after installation of benches if any park improvements are made. Notification will not be made to the donor and the re-location of any bench will be done under the park master plan guidelines.

By signing below, I accept the conditions and requirements of the City of Fort Dodge Memorial Bench Program.

Donor

Date

City Staff

Date

OFFICE USE ONLY:

Pre-Order Approval Date: _____

Date Ordered: _____

Installation Date: _____

Expiration Date: _____

Location: _____

